

TUDDENHAM PARISH COUNCIL

Chairman: Vacant
Clerk: Tina Newell
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Mendlesham IP14 5TE

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All Parish Councillors: You are hereby summoned, and members of the press and public you are hereby invited, to attend a meeting of Tuddenham Parish Council on Thursday 20 June 2024 in the Village Hall, Tuddenham St Mary from 7.00pm to consider the items set out below.

Any person who may find difficulty in access to the meeting through disability is asked to advise the Clerk at least 24 hours before the meeting so that every effort may be made to provide access.

The Council will record this meeting when the public and press are not lawfully excluded; anyone speaking at the meeting will have deemed too given consent to being recorded. **The recording will be deleted when the minutes for the meeting are signed as a true record.**

AGENDA

1.	To elect a Chairman to the Parish Council and receive the Chairmans Declaration of Acceptance to Office.
2.	To consider the election of a Vice Chairman to the Parish Council.
3.	Apologies for absence: a. Councillors to receive any apologies for absence. b. Councillors to vote on acceptance to apologies for absence.
4.	Declarations of Interest and Dispensation considerations: <i>members are reminded of their responsibility to declare any interest in respect of any matter contained or brought up in this meeting in accordance with the Councils Code of Conduct).</i> a. To receive any Councillors Interests in subsequent agenda items. b. To consider any requests for dispensations.
5.	Minutes of previous meeting: Councillors to agree the minutes of the Annual Parish Council meeting held on 16 May 2024.
6.	Public Forum: To receive comments or questions from members of the public.
7.	Planning: a. Councillors to consider the following plannign application made to the District Council relating to the Parish since the last meeting: DC/24/0616/HH Householder planning application – a. raising height of existing roof b. first floor extension c. two dormers to front elevation d two dormers to rear elevation e balcony to rear elevation f cladding to fonn and rear elevations g front elevation. 1 Chapel Lane, Tuddenham IP28 6SP

	<p>b. Councillors to note the following decisions made by West Suffolk Council on applications relating to Tuddenham since the last meeting: DC/23/1991/FUL Playing Field, Cricket Club, Tuddenham WSC: APPROVED TPC: Noted only</p> <p>c. Councillors to note the following decisions are still pending:</p> <ol style="list-style-type: none"> I. DC/22/1275/VAR Office Nethercroft Farm., Sandy Drove, Tuddenham II. DC/23/1269/PP Land at 3 High Street, Tuddenham III. DC/23/1968/FUL Tuddenham Mill, Tuddenham
8.	<p>Finance (all supporting papers appended):</p> <ol style="list-style-type: none"> a. To receive and approve the finance report for the year ended 31 March 2024: <ol style="list-style-type: none"> I. Bank reconciliations II. Budget to actual payments and receipts III. Reserves IV. Assets b. Councillors to receive and approve the bank reconciliation for the period ended 31 May 2024 c. Councillors to note receipts since the last meeting. d. Councillors to approve payments to be made by internet banking, unless otherwise stated, and ratify any payments made since the last meeting. e. Councillors to receive an update on the funding of the war memorial refurbishment. f. Councillors to receive an update on the amendments to the Lloyds bank mandate.
9.	<p>Governance:</p> <ol style="list-style-type: none"> a. Councillors to agree re-adoption of Standing Orders. b. Councillors to receive the amended model Financial Regulations from NALC. c. Councillors to adopt the Code of Conduct. d. To receive and accept the Internal Audit report for the year ended 31 March 2024. e. To consider and approve the completion of the Annual Governance Statements (section one) of the Annual Governance and Accountability Return (AGAR) for the year ended 31 March 2024. f. To consider and approve the Accounting Statements (section two) as transposed on the AGAR for the year ended 31 March 2024. g. Councillors to note Tuddenham Parish Council are subject to a Limited Assurance Review for the year ended 31 March 2024.

	<p>h. Councillors to agree the dates for public inspection of the accounts as commencing on 21 June 2024 up to and including 2 August 2024.</p> <p>i. To appoint members and review the terms of reference for the staffing committee.</p>
10.	<p>Playing field:</p> <p>a. To receive an update on the replacement/extension to protection netting to the play area.</p> <p>b. To receive plans for the extension to the play area.</p>
11.	<p>Road safety:</p> <p>a. To receive an recommendation for the positioning of the 'Tuddenham' sign.</p> <p>b. Councillors to receive an update on the speed pole surveys.</p> <p>c. To receive an update on the proposed central gap closures off the A11.</p> <p>d. To consider any action against Anglian Water further to a Freedom of Information request concerning their attendance in the Parish over the recent months.</p> <p>e. To receive an update on the request for a zebra crossing near the bus shelter.</p> <p>f. Councillor to receive an update on the District Councils grant to replace street lamp lanterns to LED.</p> <p>g. To consider setting up a liaison group with the Parish Council and Cavenham Quarry.</p>
12.	<p>Mobile Phone Signal: To receive an update on how the mobile phone signal can be improved noting correspondence has been sent to Red Lodge Parish Council, Liz Truss and Julia Lopez.</p>
13.	<p>Community Emergency Plan (CEP): To receive an update on the CEP.</p>
14.	<p>Bins: Councillors to consider replacing refuse and dog bins to dual purpose bins noting the annual charge from the District Council.</p>
15.	<p>Flooding and Drainage: To consider a recommendation from the working party to mitigate future flooding.</p>
16.	<p>Village Flag Pole: Councillors to agree a schedule of dates to mark celebrations/commemorations by flying a flag on The Green.</p>
17.	<p>Village Voice: Councillors to agree details for inclusion in the upcoming Village Voice open surgery.</p>
18.	<p>Training: Councillors to consider training requirements.</p>
19.	<p>Correspondence: Councillors to note any correspondence previously circulated and consider any action required.</p>
20.	<p>Councillors to note any items for inclusion in a future meeting:</p>
21.	<p>To note the dates of future meetings: 18 July, 19 September, 23 October, 21 November, 2025 - 1 January, 20 February, 20 March, 17 April and 15 May.</p>

22.	Councillors are asked to resolve that that under the Public Bodies (Admission to Meetings) Act 1960 the public and press be excluded from the meeting due to the confidential nature of the business to be discussed: Employment.
23.	Councillors to note the resignation of the Parish Clerk since the last meeting.
24.	Chairman to close the meeting.

Tina Newell

Tina Newell | Clerk to Tuddenham Parish Council

13 June 2024.