

TUDDENHAM ST MARY PARISH COUNCIL

Chairman: Mark Dunnnett

Vice Chair: Angela Davidson

Clerk: Kim Burt

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**AGENDA FOR TUDDENHAM ST MARY PARISH COUNCIL MEETING TO BE HELD ON
16th JANUARY @ 7PM**

TUDDENHAM ST MARY VILLAGE HALL MAIN HALL

All Parish Councillors: You are hereby summoned, and members of the press and public you are hereby invited, to attend a meeting of Tuddenham Parish Council on Thursday January 16, 2025, Main Hall at the Village Hall, Tuddenham St Mary from 7.00pm to consider the items set out below.

Any person who may have difficulty in accessing the meeting through disability is asked to advise the Clerk at least 24 hours before the meeting so that every effort may be made to provide access.

The Council will record this meeting when the public and press are not lawfully excluded; anyone speaking at the meeting will be deemed to have given consent to being recorded. The recording will be deleted when the minutes for the meeting are signed as a true record.

1. Apologies for absence

Councillors to receive any apologies for absence.

Councillors to vote on acceptance to apologies for absence

2. Declarations of Interest and Dispensation considerations

(Members are reminded of their responsibility to declare any interest in respect of any matter contained or brought up in this meeting in accordance with the Council's Code of Conduct.)

To receive any Councillor's Interests in subsequent agenda items.

To consider any Requests for Dispensations.

3. Minutes of previous meeting

Councillors to agree the minutes of the Parish Council meeting held on 21 November 2024

Change to Recording of Minutes:

Councillors to be updated on the new Serial numbers to be added to the minutes and recorded in the Minute Book for Audit purposes.

4. Agenda

Update on the process of Agenda

5. Matters Arising

6. Public Forum

To receive comments or questions from members of the public. Allocated time is 15 minutes.

7. Revd. Canon Chris Childs, Team Rector Forest Heath, he has requested to address the Parish Council to his intentions for the Village.

8. To receive a report from Cllr David Taylor, District Councillor.

9. To receive a report from Cllr Colin Noble, County Councillor

10. Planning

Councillors to note there have been no planning applications made to the District Council relating to the Parish Council since the last meeting.

To receive an update on the registration of land.

11. Finance (all supporting papers appended)

To receive and approve the finance report.

Bank reconciliations.

Budget to actual payments and receipts.

Reserves.

Councillors to note receipts since the last meeting.

Councillors to approve payments to be made by internet unless otherwise stated, and ratify any payments made since the last meeting.

Councillors to receive a Draft Budget for 2025/26 and make amendments as necessary and approve Budget.

Precept to be agreed.

To receive an update on changeover of signatures and administration of the Parish Council's bank accounts.

12. Governance

To receive a review of the Parish Council's policies and risk assessment.

13. Village Hall

To receive a report from Cllr Davidson who attended the meeting on 17th December

14. Playing field

To consider the requirement for an extension to the play area.

To receive a report from Cllr Burt who attended the Playing field meeting on 14 January.

15. Grit Bins

To receive an update on refilling of grit bins on The Green, and relocation of the grit bin from the Old Village Hall to the Playing Fields.

16. Trees

To review the allocation of trees.

17. Road safety

To receive an update on funding from Suffolk County Council to site the replacement sign on entrance to the village.

To receive an update on when a jet wash will be used on the correct drain or when work to clear the drain on the entrance to the Playing Fields will commence.

To receive an update on the replacement streetlamp lanterns to LED

18. Visit by Local MP Nick Timothy

To note a public meeting with Nick Timothy MP will take place on TBC and agree lead items for discussion and advertising.

19. Village Sign

To receive an update on the restoration and conservation on the sign.

20. Community Emergency Plan (CEP)

To receive an update on the plan.

21. Community Engagement

Councillors to agree a date and venue to exchange ideas and experiences with neighboring Parish Councils and consider items for discussion.

22. WW1 War Memorial

To receive an update regarding quotes for restoration.

23. Flag Flying

To update the list for the Flag flying on The Green.

24. Asset list update

To receive an update on the Asset List and any amendments that have been made

25. Quotes for work

To establish that the Full council need to have 3 quotes for Audit purposes.

26. Grass cutting

To consider the quotes for Grass cutting and approve Contract.

27. Bin Replacement

To receive an update on the replacements.

28. Training

To make introductory training mandatory for all new councilors, and to change Standing Orders accordingly.

29. Correspondence

Councillors to note any correspondence previously circulated and consider any action required.

- 30.** Councillors to note any items for inclusion in a future meeting.
- 31.** Councillors to note the date of the next meeting as 20 February 2025.
- 32.** Chairman to close the meeting.

Signed: *Kim Burt*

Print Name: Kim Burt

Appointment: Parish Clerk Tuddenham St Mary Parish Council

Dated 9th January 2025

Once signed this Agenda cannot be changed