

**TUDDENHAM ST MARY PARISH COUNCIL**  
**Chairman: Mark Dunnett**  
**Vice Chair: Angela Davidson**

Email: [parishclerk@tuddenham-pc.gov.uk](mailto:parishclerk@tuddenham-pc.gov.uk)  
Contact 07754 576656  
<https://tuddenham-pc.gov.uk>

**AGENDA FOR TUDDENHAM ST MARY PARISH COUNCIL MEETING TO BE HELD ON  
THURSDAY 16<sup>TH</sup> OCTOBER 2025 @ 7PM**

**TUDDENHAM ST MARY VILLAGE HALL, MAIN HALL**

**All Parish Councillors:** You are hereby summoned, and members of the press and public you are hereby invited, to attend a meeting of Tuddenham St Mary Parish Council on Thursday 16<sup>th</sup> October 2025, in the Main Hall of the Village Hall, Tuddenham St Mary, from 7.00pm to consider the items set out below.

Any person who may have difficulty accessing the meeting through disability is asked to advise Council at least 24 hr before the meeting to enable every effort to be made to provide access.

**The Council will record this meeting when the public and press are not lawfully excluded; anyone speaking at the meeting will be deemed to have given consent to being recorded. The recording will be deleted once the minutes for the meeting have been signed as a true record.**

**1. Apologies for Absence**

Councillors to receive any apologies for absence. Councillors to vote on acceptance to apologies for absence.

**2. Co-option of councillor: Casual vacancy**

To co-opt a Councillor to fill the casual vacancy on Tuddenham St Mary Parish Council.

**3. Declarations of Interest and Dispensation Considerations**

(Members are reminded of their responsibility to declare any interest in respect of any matter contained or brought up in this meeting in accordance with the Council's Code of Conduct.)

- To receive any Councillor's Interests in subsequent agenda items.
- To consider any Requests for Dispensations.

**4. Minutes of Previous Meeting**

To approve the minutes of the Full Parish Council Meeting held on 17 July 2025.

**5. Matters Arising**

**6. Councillor Reports**

To receive a report from Councillor Colin Noble, County Councillor  
To receive a report from Councillor David Taylor, District Councillor

**7. Public Forum**

Please note: 15 minutes will be allocated for the Public Forum, with 2 minutes per speaker.

## **8. Planning**

### **9. 2024/2025 Audit**

- a. Review of the annual Audit Report for 2024/2025.
- b. To address matters arising in respect of financial management.
- c. To address matters arising in respect of governance; policies and documents.

### **10. Finance**

- a. Bank mandate update.
- b. Bank Balances.
- c. Schedule of Payments to be made.
- d. Finance committee meeting.
- e. Budget and precept planning for 2025/2026.

### **11. Council website**

Update on progress with the new Parish Council website.

### **12. Highways**

- a. Roads and footpaths repairs/maintenance.
- b. SIDs (Speed indicator devices).
- c. Installation of traffic mirror opposite Reeve Close.

### **13. Tree allocation**

### **14. Parish Council Administration**

- a. Correspondence.
- b. Review of outstanding actions from previous meetings.
- c. Councillors to note any items for inclusion in a future meeting.

### **15. Staff recruitment: Clerk vacancy / employment**

Please note: public and press will be excluded owing to the confidential nature of this item.

### **16. Councillors to note the date of the next meeting as follows:**

Thursday 20<sup>th</sup> November 2025

### **17. Chairman to close the meeting.**

Signed:



Name: Mark Dunnett

Appointment: Acting Proper Officer of Tuddenham St Mary Parish Council

Dated: 11 October 2025

Once signed this Agenda cannot be changed.