

TUDDENHAM ST MARY PARISH COUNCIL

Chairman: Mark Dunnett

Vice Chair: Angela Davidson

Email: parishclerk@tuddenham-pc.gov.uk

Contact 07754 576656 <https://tuddenham-pc.gov.uk>

**MINUTES FOR TUDDENHAM ST MARY PARISH COUNCIL MEETING HELD ON
THURSDAY 20th NOVEMBER 2025 @ 7PM
TUDDENHAM ST MARY VILLAGE HALL, MAIN HALL**

Attendees

- Parish Councillors: Mark Dunnett, Jo Keeble, Malcolm Keeble, Angela Davidson, Gunnar Staaf, James Phillips, Rachel Nouch
- 5 members of the Public

201125/1. Apologies for Absence – None

201125/2. Declarations of Interest & Dispensation Considerations - None

201125/3. Minutes of Previous Meeting: 16th October 2025 – Approved

201125/4. Matters Arising – None

201125/5. Councillor Reports - None

201125/6. Public Forum The following issues were raised:

- **Accident 18 November** – Request for a 30 mph sign moved further back to Blue Diamond Stud – would need street lights. Suggestion for a 40 mph buffer zone between the 60 and 30 mph signs as per Higham Road.
- **Ditch** – requested latest status on playing field ditch. Investigations are ongoing.
- **Play Area Inspection** – 300mm bark under swings needed. Maintenance needed. Not being raked. Agreed PC will purchase bark. Previously agreed to an annual inspection. Action: Check when last inspection was.
- **Speed Meeting** – no one attended the meeting arranged by Moulton PC. No councillors were able to attend,
- **20 mph** – can TPC join Cavenham to pursue.
- **SIDs** – Ipswich can obtain funded SIDs. Cllr Noble has been contacted to fund more SIDs for Tuddenham but no response.
- **Benches** – concern that those by the Memorials have some rotten slats. Action: check and repair.
- **Jaynik** – any update on plans to develop land near bottom of Cherry Hill. Cllr Taylor had previously advised there was nothing.

- **Parking on Green** – grass is being worn down. Action: Chair to speak to resident. Follow up in writing if necessary.

201125/7. Planning - no current applications to review.

201125/8. Playing Fields AGM

Lease states AGM should be held in April vs November as it has been for last 5 years. Playing Field Committee made a formal request to the PC to change timing of their AGM to November. This was unanimously agreed.

Action: Copy of minutes to be appended to the Lease.

201125/9. Finance

- Finance Committee – met on 6 November to review YTD vs forecast and 26/27 Budget proposal.
- Bank Balances – Current £18677.16. Reserves £2922.44.
- Schedule of Payments – approved. Action: Cllr Phillips to make payments and cancel ICO March DD.
- Current Year – forecast to be on budget.
- 26/27 Budget Submission – £16275. Will see a decrease in the precept request in real terms. Submission deadline is 22 January. Review budget for clerk based on less meetings. Query over who can sign as we do not have a RFO.
- Action: Chair to seek guidance from SALC.

Schedule of payments approved:

TUDDENHAM ST MARY PARISH COUNCIL			PAYMENT SCHEDULE		NOVEMBER 25 MEETING		
DATE OF INVOICE	INV REF	SUPPLIER	REASON	NET	VAT	GROSS	DUE DATE
01-Oct-25	6974	CAS	Website Hosting			60.00	01-Nov-25
20-Oct-25	EJB09	A Davidson Expenses	RBL November Wreaths			40.00	
30-Oct-25	1631	Tillbrooks Landscapes	Grass Cutting	57.85	11.57	69.42	
02-Nov-25		ICO	Data Protection Fee			52.00	14-Dec-25
			TOTALS	57.85	11.57	221.42	

201125/10. New Website

New website is live. Action: Cllr Davidson to publicise.

Email migration outstanding.

201125/11. Highways

List of Concerns - traffic calming, speeding, road markings, footpaths, eroded kerbs, signage, safety mirrors on lampposts, 7.5T plus vehicles on Cherry Hill

What S106 funding is available. Action: Approach Cllr Taylor.

Action: GS to research traffic calming initiatives.

Action: Walk round village to prepare list of issues to discuss with highways officer (Andy).

SIDs – Cllr Staaf has taken over responsibility. Battery life is short circa 2 weeks. Cllr Staaf investigating solar vs new units or alternatives. Any new unit must be able to provide adequate data. Cllr Staaf proposed to buy a battery for £75. Cllr Dunnett seconded.

201125/12. Tree Allocation

11 trees on playing field to be removed on 28 November and delivered to recipients. Resident who complained is informed. Play area will be closed during works.

Christmas Tree – Cllr Dunnett has ordered a 12 ft tree. Mr Hellard will help with putting the lights on the tree. Switch on is 30 November.

201125/13: Parish Council Administration

Meeting Frequency

MOTION (Cllr Nouch): to reduce frequency of meetings from 10 to 6 per year which would be above our minimum requirement of 3 plus annual meeting. Frees up time for Councillors to action. Future dates would be 15th Jan, 19th Mar, 21st May, 16th Jul, 17th Sep, 19th Nov. RESOLVED.

Working Groups

Discussion to change Committees to Working Groups. Unanimously agreed.

Action: Check Standing Orders and update accordingly.

Parish Clerk Vacancy

Tom Moore offered to circulate advert.

Revise advert due to less meetings – 5 hours per week.

Outstanding Actions

- Christmas event on 30 November agreed. Cllr Keeble to be Santa. Cllr Davidson arranging gifts.
- Outstanding actions to be collated into one document. Action: Cllr Davidson
- Agreed to order bark. Action: Cllr Philips

Future Meeting Items

- Highways

201125/14: Date of Next Meeting

Thursday 15th January 2026

201125/15. End of Meeting

Chairman closed the meeting at 20:56.

Signed: 

Chairman of the Council

Date: 15 January 2026

